

## CHANGE CONTROL ACTIVITIES SCHEDULE

**As Of -- WEEK ENDING 04/05/2002**

| No. | Item   | Start Date  | Details   | Status   | U | Date Ended        |
|-----|--|---|---|--|---|-------------------|
| 01  | PeopleSoft - HR<br><br>Ref: Kari Alverson                    | Each Friday on PR Check Issue day                 | <b>ACTIVITY:</b> Update HRSBOX, HRQA, and HRTEST databases throughout the day.<br>.....<br><b>LOCATION:</b> N/A<br>.....<br><b>IMPACT:</b> These databases will be unavailable during the updates.  | Ongoing.   |   | N/A<br>03/29/2002 |
| 02  | PeopleSoft - HR<br><br>Ref: Kari Alverson                    | Monday to Wednesday of each Payroll week          | <b>ACTIVITY:</b> Bring down HRPROD Application Server from <b>10am Monday</b> until <b>8am Wednesday</b> .<br>.....<br><b>LOCATION:</b> N/A<br>.....<br><b>IMPACT:</b> The server will be unavailable during this period of the <u>Payroll week</u> . | Ongoing.   |   | N/A               |
| 03  | PeopleSoft - HR<br><br>Ref: Kari Alverson                    | Friday, 04/05/2002                                | <b>ACTIVITY:</b> Apply patches to the HR Production areas from <b>7am</b> until <b>9am</b> .<br>.....<br><b>LOCATION:</b> N/A<br>.....<br><b>IMPACT:</b> The server will be unavailable during this period.   | No March patches. Now waiting for the 04/05/2002 scheduled Start Date. |   |                   |
| 04  | PeopleSoft - HR<br><br>Ref: Kari Alverson                    | Each Friday between 1st & 2nd PR Check Issue days | <b>ACTIVITY:</b> Update FSSBOX, FSQA, and FSTEST databases from FSPROD data throughout the day.<br>.....<br><b>LOCATION:</b> N/A<br>.....<br><b>IMPACT:</b> These databases will be unavailable during the updates on those days.                     | Ongoing.   |   | N/A               |
| 05  | PeopleSoft - HR<br><br>Ref: Kari Alverson                    | To Be Determined                                  | <b>ACTIVITY:</b> Apply patches to the FS Production areas from <b>7am</b> until <b>9am</b> .<br>.....<br><b>LOCATION:</b> N/A<br>.....<br><b>IMPACT:</b> The server will be unavailable during this period.   | Waiting for decision.  |   | N/A               |
| 83  | Oracle Patch -<br>- <b>Hafnium</b><br><br>Ref: Kari Alverson | May, 2002   | <b>ACTIVITY:</b> Apply patch to Oracle database on server <b>Hafnium</b> .<br>.....<br><b>LOCATION:</b> N/A<br>.....<br><b>IMPACT:</b> This database will unavailable during the patch update.  | On hold until May, 2002  |   |                   |

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| 87  | GIS<br><br>Ref: Gary Unruh  | Ongoing  | <p><b>ACTIVITY:</b> Bring new GIS base (parcel) layer online.<br/>.....</p> <p><b>LOCATION:</b> All GIS stations.<br/>.....</p> <p><b>IMPACT:</b> Every GIS data layer, and some database files, will require changing. All GIS users will be affected. Users without the new software will be impacted.</p>  | Process has begun, and will be ongoing thru approximately the end of March. | U | 03/29/2002 |
| 88  | ISD Computer Operations<br><br>Ref: Paul Orth                     | Monday, 04/01/2002 thru Friday, 04/05/2002                       | <p><b>ACTIVITY:</b> The computer room will be unattended during the <b>night</b> shift because the <b>night</b> operator will be on vacation.<br/>.....</p> <p><b>LOCATION:</b> ISD Computer Room<br/>.....</p> <p><b>IMPACT:</b> Jobs/reports/plots may be delayed. Operator on duty only until 7 or 8pm.</p>  | Ongoing thru 04/05.   |   |            |
| 89  | GIS Front Counter<br><br>Ref: Gary Unruh                          | Week of 04/22/2002   | <p><b>ACTIVITY:</b> Upgrade Front Counter software for all GIS users.<br/>.....</p> <p><b>LOCATION:</b> All GIS stations.<br/>.....</p> <p><b>IMPACT:</b> Should be transparent to users while using the old Front Counter, but new Front Counter must be used at end of week when the upgrade is finished.</p>   | Waiting for scheduled Start Date.   |   |            |
| 90  | Zinc Server Replacement<br><br>Ref: Kari Alverson,<br>Don Robbins | Sunday, 04/07/2002 from 6:30am thru Monday, 04/08/2002 until 5pm | <p><b>ACTIVITY:</b> Upgrade Zinc server and supporting software.<br/>.....</p> <p><b>LOCATION:</b> ISD Computer Room.<br/>.....</p> <p><b>IMPACT:</b> Will affect the following: Street Trees; Clerk Search; E-Works; Simple Tiered Equity Program; Request for Service; Street Trees ( Graphical Tabular Data ), Risk Management. All City Hall user data ( volumes attached to Helium, Thorium, and Oxygen ) will be offline for the first 3 hours or so.</p> | Waiting for scheduled Start Date.   |   |            |

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|-----|---|---|--|-----------------------------------|---|------------|
| 91  | Nugget Server Replacement<br><br>Ref: Kari Alverson,<br>Don Robbins | On Hold                                     | <p><b>ACTIVITY:</b> Upgrade Nugget server and supporting software.<br/>.....</p> <p><b>LOCATION:</b> ISD Computer Room.<br/>.....</p> <p><b>IMPACT:</b> Will affect the following:<br/>Development Area - TEST; Fire's Test Area; S T E T; M W B T; Designer/Development Repository; Request for Service; Risk Management ( Playarea ).<br/>All City Hall user data ( volumes attached to Helium, Thorium, and Oxygen ) will be offline for the first 3 hours or so.</p> | Waiting for expansion of the SAN. |   |            |
| 92  | DHCP Server<br><br>Ref: Raj Nagra                                   | Saturday,<br>04/06/2002<br>from 7am to 8am  | <p><b>ACTIVITY:</b> Bring a second DHCP server online for City Hall.<br/>.....</p> <p><b>LOCATION:</b> ISD Computer Room.<br/>.....</p> <p><b>IMPACT:</b> Provides redundancy better reliability. Should be no user impact.</p>  | Waiting for scheduled Start Date. |   |            |
| 93  | Router/Switch Configuration Updates<br><br>Ref: Raj Nagra           | Saturday,<br>04/06/2002<br>from 8am to 10am | <p><b>ACTIVITY:</b> Update some configurations on routers/switches.<br/>.....</p> <p><b>LOCATION:</b> ISD Computer Room.<br/>.....</p> <p><b>IMPACT:</b> Should be no user impact.</p>   | Waiting for scheduled Start Date. |   |            |

